

**MICUA Supplement  
Fiscal 2021 Utilization of Funds Report**

**Institution:** Mount St. Mary's University

**Summary of Projects/Initiatives:**

<b>Project 1: Financial Aid</b>	\$ <u>2,057,964</u>
<b>Project 2: Career Center</b>	\$ <u>211,730</u>
<b>Project 3: Learning Services</b>	\$ <u>406,655</u>
<b>Project 4:</b>	\$ _____
<b>Project 5:</b>	\$ _____
<b>Unexpended Funds</b>	\$ _____
<b>Total</b>	\$ <u>2,676,349</u>

*(Total must match MHEC Utilization-of-Funds form)*

**MICUA Supplement**  
**Fiscal 2021 Utilization of Funds Report**

**DETAILED PROJECT DESCRIPTIONS**  
(Use a Separate Sheet for Each Project/Initiative)

**Institution:** Mount St. Mary's University

**Project # 1:** Financial Aid

**Project Budget:** \$2,057,964

**Detailed description of project/initiative:**

Increase college affordability and enhance student retention and success by providing counseling to students to identify ways to afford postsecondary education. The use of Sellinger funds to provide need-based financial aid to qualified Maryland undergraduate and graduate students allows for access to education and lower cost of attendance.

**Describe how Maryland was served by this project/initiative:**

Strategy 2 of the Maryland State Plan for Postsecondary Education cites finances as one of the primary reasons that students do not persist in their quest for postsecondary education. With the cost of college attendance increasing, many students are taking on significant debt or are not pursuing a degree due to financial barriers.

Providing financial aid to Maryland residents assists them in their pursuit of a 4-year degree. Lowering the cost of attendance through the allocation of financial aid provides access to quality education.

**Describe process of project evaluation/assessment:**

Will perform a review and analysis of students enrolled to assess success in enrolling Maryland residents.

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**DETAILED PROJECT DESCRIPTIONS**  
(Use a Separate Sheet for Each Project/Initiative)

**Institution:** Mount St. Mary's University

**Project #2:** Career Center

**Project Budget:** \$211,730

**Detailed description of project/initiative:**

The Mount St. Mary's Career Center programs and services works to inspire, educate and motivate students to take an active role in their career development and to discover their vocation. The Career Center provides counseling, educational programming, and employer services to enrich each individual's Mount St. Mary's University experience. The Career Center provides one of the central anchors to the University's nationally recognized student affairs program. Staffed by dedicated and experienced professionals in the Mount tradition of excellence, the center strives to meet the contemporary needs of students. Services are provided through a number of innovative protocols for career counseling, professional development, graduate research and professional experiences through internships.

The following summarizes some of the specific programs of the Career Center:

**The Career Action Plan (CAP)** at the Mount is a four-year program that guides students through a systematic career development process. Highly experiential in nature, the program is based on our belief that work is a "calling," a vocation that gives your life purpose and meaning. Each year of the CAP includes a checklist of suggested activities to develop a student's skills and career readiness.

At the Mount, every freshman student is required to create a resume. This provides opportunity for career development from the first day students arrive on campus. Students are able to use the resume to further build their Mount experience. The resume can then be used to market the student for high profile internships and jobs in the student's field of interest.

Focus is an online career planning system designed for Mount students. Career Counseling Appointments can prepare students with the necessary skills and guidance to assist with career development. Advisors can administer career exploration assessments such as the Myers Briggs Type Indicator (MBTI test) and the Self-Directed Search. In addition, Focus is an online career planning system designed specifically for Mount students.

**Career Pathways Program** connects students with employers in a variety of industries who are alumni or friends of the University. Students engage in networking events, panel, mentoring opportunities, career fairs, on-campus recruitment, internships and jobs. Pathways in finance, accounting, government, STEM, sales, education, marketing and writing are available for students.

**The On-Campus Recruitment (OCR) Program** is an opportunity for students to interview with employers for internships and permanent positions through the Mount St. Mary's Career Center. In addition, The Career Center sponsors various employers on campus, an Accounting Evening and a Career Fair. Last year, the Career Center partnered with over 200 employers on campus with our students.

**Describe how Maryland was served by this project/initiative:**

Mount St. Mary's University's educational experience is highly focused on Maryland residents with approximately 56% of our undergraduate students residing in the State of Maryland. We are one of the largest employers in Frederick County and proudly serve the educational needs of our state

**Describe process of project evaluation/assessment:**

Mount St. Mary's University has an established Key Performance Indicators that measure the effectiveness of most major programs. Our Career Center has KPIs that track student engagement, networking and the development of internships and employment with major employers in Maryland. We will continue to monitor our 10-year placement rate to assure that we continue to have outstanding placement rates.

# MICUA Supplement

## Fiscal 2021 Utilization of Funds Report

### DETAILED PROJECT DESCRIPTIONS

(Use a Separate Sheet for Each Project/Initiative)

**Institution:** Mount St. Mary's University

#### **Project #3: Learning Services**

**Project Budget:** \$406,655

##### **Detailed description of project/initiative:**

Learning Services is committed to supporting the academic development of all students within our campus community, regardless of disability or academic challenge, by creating a purposeful, learner-centered environment that inspires academic discovery. We empower all members of the Mount Community to become confident lifelong leaders and learners.

Learning Services offers a large variety of programs designed to help students succeed in their studies. We provide disability support services and peer tutoring as well as individual study strategies instruction. Through Learning Services, students can gain skills in such areas as time management, organization, note taking, test taking, and learning and memory strategies. Students can meet individually with Learning Services staff who will assess the student's individual strengths and needs and help students practice study techniques using notes and textbooks from their current classes. These services are open and available to all Mount students.

Learning services also has a program centered on students at risk. This program is called MountCares. **MountCares** is a campus-wide student referral program aimed at identifying and resolving student issues quickly. Faculty refer students for a variety of reasons. They will send in referrals for students who miss class, do poorly on tests and assignments, or who have had a radical change in demeanor and/or classroom behavior. Student Affairs personnel also refer students to MountCares. Professional staff members and RAs who are concerned about students' emotional health and well-being, transition to college life, and social skills and behaviors will refer them to MountCares. Coaches, athletic trainers, work-study job supervisors, administrators, staff members all can, and do, refer students to MountCares. It is a campus wide effort. MountCares is successful because of this multi-pronged approach. All referrals are entered into an online data management program, which allows members of the MountCares team to log in and see a complete view of each student. The program gathers information from multiple sources, which helps us get a better idea of what the problem is and how to help. MountCares is part social work, part academic support, and part investigation. We gather as much information as we can on a referral in order to make the best plan for success for the student.

**Describe how Maryland will be served by this Project/Initiative:**

Strategy 6 of the 2017 – 2021 Maryland State Plan for Postsecondary Education is to improve the student experience by providing better options and services that are designed to facilitate prompt completion of degree requirements. Our multi-pronged approach identifies students at risk in the early stages and allows University staff to be nimble in their approach to triage and assist students. Identifying the problem early and working with the student to address the issues and providing them with the skills necessary to succeed allows the student to stay on track and be successful in meeting their 4-year graduation goals.

**Describe Process of Project Evaluation/Assessment:**

Mount St. Mary's University has an established Key Performance Indicators that measure the effectiveness of most major programs. Learning Services has KPIs that track student engagement, retention and academic success.

**MICUA Supplement  
Fiscal 2022 Intended Use of Funds Report**

**Institution:** (Insert Institution Name)

**Summary of Projects/Initiatives:**

<b>Project 1: Financial Aid</b>	\$ <u>3,875,144</u>
<b>Project 2: Career Center</b>	\$ <u>174,640</u>
<b>Project 3: Learning Services</b>	\$ <u>336,534</u>
<b>Project 4:</b>	\$ _____
<b>Project 5:</b>	\$ _____

**Total**      \$ 4,386,318  
*(Total must match MHEC Intended Use Report)*

**MICUA Supplement**  
**Fiscal 2022 Intended Use of Funds Report**

**DETAILED PROJECT DESCRIPTIONS**  
(Use a Separate Sheet for Each Project/Initiative)

**Institution:** Mount St. Mary's University

**Project # 1:** Financial Aid

**Project Budget:** \$ 3,875,144

**Detailed description of project/initiative:**

Increase college affordability and enhance student retention and success by providing counseling to students to identify ways to afford postsecondary education. The use of Seller funds to provide need-based financial aid to qualified Maryland undergraduate and graduate students allows for access to education and lower cost of attendance.

**Describe how Maryland was served by this project/initiative:**

Strategy 2 of the Maryland State Plan for Postsecondary Education cites finances as one of the primary reasons that students do not persist in their quest for postsecondary education. With the cost of college attendance increasing, many students are taking on significant debt or are not pursuing a degree due to financial barriers.

Providing financial aid to Maryland residents assists them in their pursuit of a 4-year degree. Lowering the cost of attendance through the allocation of financial aid provides access to quality education.

**Describe process of project evaluation/assessment:**

Will perform a review and analysis of students enrolled to assess success in enrolling Maryland residents.



**MICUA Supplement**  
**Fiscal 2022 Intended Use of Funds Report**

**DETAILED PROJECT DESCRIPTIONS**  
(Use a Separate Sheet for Each Project/Initiative)

**Institution:** Mount St. Mary's University

**Project #2:** Career Center

**Project Budget:** \$174,640

**Detailed description of project/initiative:**

The Mount St. Mary's Career Center programs and services works to inspire, educate and motivate students to take an active role in their career development and to discover their vocation. The Career Center provides counseling, educational programming and employer services to enrich each individual's Mount St. Mary's University experience. The Career Center provides one of the central anchors to the University's nationally recognized student affairs program. Staffed by dedicated and experienced professionals in the Mount tradition of excellence, the center strives to meet the contemporary needs of students. Services are provided through a number of innovative protocols for career counseling, professional development, graduate research and professional experiences through internships.

The following summarizes some of the specific programs of the Career Center:

**The Career Action Plan (CAP)** at the Mount is a four-year program that guides students through a systematic career development process. Highly experiential in nature, the program is based on our belief that work is a "calling," a vocation that gives your life purpose and meaning. Each year of the CAP includes a checklist of suggested activities to develop a student's skills and career readiness.

At the Mount, every freshman student is required to create a resume. This provides opportunity for career development from the first day students arrive on campus. Students are able to use the resume to further build their Mount experience. The resume can then be used to market the student for high profile internships and jobs in the student's field of interest.

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**The On-Campus Recruitment (OCR) Program** is an opportunity for students to interview with employers for internships and permanent positions through the Mount St. Mary's Career Center. In addition, The Career Center sponsors various employers on campus, an Accounting Evening and a Career Fair. Last year, the Career Center partnered with over 200 employers on campus with our students.

**Describe how Maryland was served by this project/initiative:**

Mount St. Mary's University's educational experience is highly focused on Maryland residents with approximately 58% of our undergraduate students residing in the State of Maryland. We are one of the largest employers in Frederick County and proudly serve the educational needs of our state.

**Describe process of project evaluation/assessment:**

Mount St. Mary's University has an established Key Performance Indicators that measure the effectiveness of most major programs. Our Career Center has KPIs that track student engagement, networking and the development of internships and employment with major employers in the Maryland. We will continue to monitor our 10-year placement rate to assure that we continue to have outstanding placement rates.

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**Fiscal 2022 Intended Use of Funds Report**

**DETAILED PROJECT DESCRIPTIONS**  
(Use a Separate Sheet for Each Project/Initiative)

**Institution:** Mount St. Mary's University

**Project #3: Learning Services**

**Project Budget:** \$336,534

**Detailed description of project/initiative:**

Learning Services is committed to supporting the academic development of all students within our campus community, regardless of disability or academic challenge, by creating a purposeful, learner-centered environment that inspires academic discovery. We empower all members of the Mount Community to become confident lifelong leaders and learners.

Learning Services offers a large variety of programs designed to help students succeed in their studies. We provide disability support services and peer tutoring as well as individual study strategies instruction. Through Learning Services, students can gain skills in such areas as time management, organization, note taking, test taking, and learning and memory strategies. Students can meet individually with Learning Services staff who will assess the student's individual strengths and needs and help students practice study techniques using notes and textbooks from their current classes. These services are open and available to all Mount students.

Learning services also has a program centered on students at risk. This program is called MountCares. **MountCares** is a campus-wide student referral program aimed at identifying and resolving student issues quickly. Faculty refer students for a variety of reasons. They will send in referrals for students who miss class, do poorly on tests and assignments, or who have had a radical change in demeanor and/or classroom behavior. Student Affairs personnel also refer students to MountCares. Professional staff members and RAs who are concerned about students' emotional health and well-being, transition to college life, and social skills and behaviors will refer them to MountCares. Coaches, athletic trainers, work-study job supervisors, administrators, staff members all can, and do, refer students to MountCares. It is a campus wide effort. MountCares is successful because of this multi-pronged approach. All referrals are entered into an online data management program, which allows members of the MountCares team to log in and see a complete view of each student. The program gathers information from multiple sources, which helps us get a better idea of what the problem is and how to help. MountCares is part social work, part academic support, and part investigation. We gather as much information as we can on a referral in order to make the best plan for success for the student.

**Describe how Maryland will be served by this Project/Initiative:**

Strategy 6 of the 2017 – 2021 Maryland State Plan for Postsecondary Education is to improve the student experience by providing better options and services that are designed to facilitate prompt completion of degree requirements. Our multi-pronged approach identifies students at risk in the early stages and allows University staff to be nimble in their approach to triage and assist students. Identifying the problem early and working with the student to address the issues and providing them with the skills necessary to succeed allows the student to stay on track and be successful in meeting their 4-year graduation goals.

**Describe Process of Project Evaluation/Assessment:**

Mount St. Mary's University has an established Key Performance Indicators that measure the effectiveness of most major programs. Learning Services has KPIs that track student engagement, retention and academic success.