Maryland Higher Education Commission

State Aid To Independent Institutions

FY 2019 Utilization-Of-Funds-Report

(To be filled out so as to describe and itemize in reasonably sufficient detail the purposes for which State funds have been expended during the fiscal year in question. Please review Maryland Higher Education Commission Regulations - Joseph A. Sellinger Program - Aid to Nonpublic Institutions of Higher Education - Section 5, paragraphs D through I before filling out this form.)

Name of Institution: Washington Adventist University

Aid to be accounted for in this Report:

$________________________
Unexpended Funds

$1,017,562
Total Funds
This report covers expenditures between JULY 1, 2018 and JUNE 30, 2019.

I. Operating Expenditures (by category)
   Itemize & describe in detail, giving expense account number(s)

   Subtotal $1,017,562

II. Capital Expenditures (by project)
    Itemize & describe in detail, giving expense account number(s)

    Subtotal

III. Other Expenditures (by category)
     Itemize & describe in detail, giving expense account number(s)

     Subtotal

IV. Funds not Expended - prior to July 1:

    Subtotal

V. Total
   (Must equal total amount from page 1)

   $1,017,562

Certified as to Correctness: [Signature]

Authorized Signature

President

Title

Date 9-4-19
Maryland Higher Education Commission

State Aid to Independent Institutions

Utilization-Of-Funds Report - Post-Expenditure Affidavit FY 2019

STATE OF MARYLAND )
                   ) ss:
COUNTY OF )

On behalf of:    Washington Adventist University

I make oath or affirm that none of the State aid accounted for in this Utilization-of-Funds Report was used for sectarian purposes.

[Signature]
Authorized Signature

[Name]
President
Title

Washington Adventist University
Institution Name

I HEREBY CERTIFY that on this 4 day of September 2019, personally appeared before me, a Notary Public in and for the State and County aforesaid, Prince Georges and made oath in due form of law that the matters set forth in the above affidavit are true

[Signature]
Notary Public


NOTE: Guidance as to what would constitute sectarian usage of funds if provided by the Maryland Higher Education Commission Regulations - Joseph A. Sellinger - Aid to Nonpublic Institutions of Higher Education, Regulation, Section 6., paragraphs A-C.
Maryland Higher Education Commission

State Aid to Independent Institutions

FY 2020 Statement of Intended Use Report

(To be filled out so as to describe and itemize in reasonably sufficient detail the purposes for which State funds will be expended during the fiscal year in question. Please review The Code of Maryland Regulations, Title 13B - Joseph A. Sellinger - for Aid to Nonpublic Institutions of Higher Education - Section 5, paragraphs A through I before filling out this form).

Name of Institution:  Washington Adventist University

Estimated Amount of Award: $1,180,136

THIS REPORT COVERS EXPENDITURES FOR THE FISCAL YEAR 2020 GRANT

I. Operating Expenditures (by category) - *itemize below or on a separate sheet*

   Estimated Amount to be Expended:  $1,180,136

   Categories:

II. Capital Expenditures (by project) - *itemize below or on a separate sheet*

   Estimated Amount to be Expended:  $______________  

   Projects:
III. Other Expenditures (by category) - itemize below or on a separate sheet

Estimated Amount to be Expended: $______________

Categories:

IV. Funds Not Expended

Estimated Amount Not Expended: $______________

V. Estimated Total

$ 1,180,136
(Must equal total estimate from Page 1)

Certified as to Correctness:

[Signature]
Chief Executive Officer or Chief Financial Officer Signature

President
Title

Date 9-4-19

Paragraph B of Section 5 of the Joseph A. Sellinger - Aid to Nonpublic Institutions of Higher Education requires that each institution give prior written notice specifying any other proposed use of State funds that are not identified in this Statement of Intended Use Report.
Maryland Higher Education Commission

State Aid To Independent Institutions

Pre-Expenditure Affidavit FY 2020

STATE OF MARYLAND  
)  
) ss: 
COUNTY OF  
)

On behalf of: Washington Adventist University  
(Name of Institution)

I make oath or affirm that none of the State's Program of Aid to Nonpublic Institutions of Higher Education (Education Article, Sec. 17-101 et. seq.) will be used for sectarian purposes and that the Institution has adopted and maintained the internal accounting procedures which are defined in The Code of Maryland Regulations, Title 13B, Joseph A. Sellinger Program - Aid to Nonpublic Higher Education Institutions, until all State funds applied for have been expended and accounted for to the Maryland Higher Education Commission.

[Authorized Signature]

President
Title

Washington Adventist University  
Institution

I HEREBY CERTIFY that on this 4 day of September 2019, my Commission Expires: 08/28/2022, personally appeared before me, a Notary Public in and for the State and County aforesaid, and made oath in due form of law that the matters set forth in the above affidavit are true.

[Notary Public]

My Commission Expires: 08/28/2022
Please report the following information for the Fiscal Year ending June 30, 2019:

1. Total number of Maryland residents awarded institutional student financial aid. 530

2. Total amount ($) of institutional student financial aid awarded to Maryland residents. $4,295,810

3. Total amount ($) of State aid used for student financial aid for Maryland residents. $787,562

Authorized Signature

9-4-19

Date

Washington Adventist University
Institution Name
INSTRUCTIONS FOR DETAILED PROJECT DESCRIPTIONS

Please complete the coversheet below for each project funded by the Sellinger Program. For each project, attach a one-to-two-page description of the project and provide additional information using the following format:

Project X: [Insert Project that Corresponds with Listing on the Cover Sheet]

Project Budget:
Include expense account numbers as required by the MHEC Utilization-of-Funds Report.

Detailed description of project/initiative:
Include institutional expense account number to correspond with description provided in MHEC utilization report. Indicate if the project is an operating expenditure, capital expenditure, or other expenditure.

Describe how Maryland was served by this project/initiative:
Include as much tangible information as possible; indicate location and population to be served, i.e., students, faculty, staff, community residents, etc. After reviewing the State Plan for Postsecondary Education, identify which State goal the project addresses and describe how the project contributes toward fulfilling that State goal.

Describe proposed process of project evaluation/assessment.

Attached with this form is a template sheet arranged in the above format. Please use the latest MICUA Supplement forms to complete this information.
MICUA Supplement  
Fiscal 2019 Utilization of Funds Report

Institution: Washington Adventist University

Summary of Projects/Initiatives:

<table>
<thead>
<tr>
<th>Project 1:</th>
<th>Maryland Access Scholarship</th>
<th>$ 787,562</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project 2:</td>
<td>Strengthen the Betty Howard Center for Student Success</td>
<td>$ 200,000</td>
</tr>
<tr>
<td>Project 3:</td>
<td>Strengthen Faculty Development</td>
<td>$ 30,000</td>
</tr>
<tr>
<td>Project 4:</td>
<td></td>
<td>$</td>
</tr>
<tr>
<td>Project 5:</td>
<td></td>
<td>$</td>
</tr>
</tbody>
</table>

Unexpended Funds $ ____________

Total $ 1,017,562

(Total must match MHEC Utilization-of-Funds form)
MICUA Supplement
Fiscal 2019 Utilization of Funds Report

DETAILED PROJECT DESCRIPTIONS
(Use a Separate Sheet for Each Project/Initiative)

Institution: Washington Adventist University

Project #1: Maryland Access Scholarship

Project Budget: $787,562

Detailed description of project/initiative:
This project improved affordability and access for qualified Maryland students through need-based scholarships.

In addition, the project improved affordability and access for minority Maryland students through need-based scholarships. Washington Adventist University has a very diverse student population. The scholarships supported continued enrollment and retention of the population of minority and first-generation students at WAU.

Describe how Maryland was served by this project/initiative:

The initiative supported Strategy 4 of the Maryland State Plan for Postsecondary Education – Continue to ensure equal educational opportunities for all Marylanders by supporting all postsecondary institutions.

The project increased access to and increased affordability of higher education for qualified Maryland students. Graduates helped meet the needs of employers. For health professional degrees, such as nursing students, as more health care professional students are given opportunity to complete a degree, graduates helped reduce the state-identified workforce shortage in these fields.

Describe process of project evaluation/assessment:

Tracked enrollment of Maryland students receiving the Maryland Access Scholarship. Tracked enrollment of minority and first-generation students receiving the Maryland Access Scholarship.

10-1-01-00000-00-42130
MICUA Supplement
Fiscal 2019 Utilization of Funds Report

DETAILED PROJECT DESCRIPTIONS
(Use a Separate Sheet for Each Project/Initiative)

Institution: Washington Adventist University

Project #2: Strengthen the Betty Howard Center for Student Success

Project Budget: $200,000

Detailed description of project/initiative:

Provided $200,000 for the Betty Howard Center for Student Success (BHCSS) staff to address the quality and effectiveness of services provided by the BHCSS. This project enhanced the services offered within the BHCSS, which are provided to all students. Support of student services is critical to academic success, which directly impacted prompt time to completion.

Describe how Maryland was served by this project/initiative:

This initiative supported Strategies 6 and 7 of the Maryland State Plan for Postsecondary Education – Improve the student experience by providing better options and services that are designed to facilitate prompt completion of degree requirements; and enhance career advising and planning services and integrate them explicitly into academic advising and planning.

Recognizing that student support services are critical to student success, the BHCSS provided services to all WAU students, serving over 100 students per week. This project to enhance the resources of the BHCSS helped facilitate the graduate’s preparedness for the workforce and prompt completion of degree requirements. The improvements of the services provided ensured that students were provided with quality services that ultimately improved the student experience.

Describe process of project evaluation/assessment:

A CAS assessment was conducted during the academic year 2018-2019. The self-assessment through the Council for the Advancement of Standards in Higher Education covered the quality and effectiveness of the services provided by the Betty Howard Center of Student Success.
MICUA Supplement
Fiscal 2019 Utilization of Funds Report

DETAILED PROJECT DESCRIPTIONS
(Use a Separate Sheet for Each Project/Initiative)

Institution: Washington Adventist University

Project #3: Strengthen Faculty Development

Project Budget: $30,000

Detailed description of project/initiative:

Provided $30,000 for teaching instructors to increase training in pedagogy. This project provided continued learning of best practices in pedagogy for all teaching faculty, which supported the university’s commitment to ensure enriched resources as required for distinctive learning. Sustained training in pedagogy is a critical component of overall academic success of students.

Describe how Maryland was served by this project/initiative:

This initiative supported Strategy 9 of the Maryland State Plan for Postsecondary Education – Strengthen and sustain development and collaboration in addressing teaching and learning challenges.

Maryland students were directly impacted by the teaching instructors who take advantage of the training in pedagogy. The increase in instructor knowledge of best practices in pedagogy provided current and relevant teaching practices. The effectiveness of teaching of the instructor were improved through these professional development opportunities, which enhanced the classroom learning for students.

Describe process of project evaluation/assessment:

Professional development—including personal/professional research, innovation, and pedagogy—was reported within the annual Faculty Performance Appraisal. Faculty self-reported their professional development, which was reviewed by the Provost during the appraisal period.
MICUA Supplement
Fiscal 2020 Intended Use of Funds Report

INSTRUCTIONS FOR DETAILED PROJECT DESCRIPTIONS

Please complete the coversheet below for each project that will be funded under the Sellinger Program. For each project, attach a one-to-two-page description of the project and provide additional information using the following format:

**Project X: [Insert Project that Corresponds with Listing on the Cover Sheet]**

**Proposed Project Budget:**

**Detailed description of project/initiative:**
Provide a detailed description of the program and indicate if the project is an operating expenditure, capital expenditure, or other expenditure.

**Describe how Maryland will be served by this project/initiative:**
Include as much tangible information as possible; indicate location and population to be served, i.e., students, faculty, staff, community residents, etc. After reviewing the State Plan for Postsecondary Education, identify which State goal the project addresses and describe how the project contributes toward fulfilling that State goal.

**Describe proposed process of project evaluation/assessment:**

Attached with this form is a template sheet arranged in the above format. Please use the latest MICUA Supplement forms to complete this information.
Institution: Washington Adventist University

Summary of Projects/Initiatives:

Project 1: Maryland Access Scholarship $ 780,136
Project 2: Strengthen Business Department $ 175,000
Project 3: Strengthen Biology Department $ 75,000
Project 4: Strengthen the Betty Howard Center for Student Success $ 150,000
Project 5: $ 

Total $ 1,180,136

(Total must match MHEC Intended Use Report)
MICUA Supplement
Fiscal 2020 Intended Use of Funds Report

DETAILED PROJECT DESCRIPTIONS
(Use a Separate Sheet for Each Project/Initiative)

Institution: Washington Adventist University

Project #1: Maryland Access Scholarship

Proposed Project Budget: $780,136

Detailed description of project/initiative:

Improves affordability and access for qualified Maryland students through need-based scholarships.

In addition, improves affordability and access for minority Maryland students through need-based scholarships. Washington Adventist University has a very diverse student population. The scholarships support continued enrollment and retention of the population of minority and first-generation students at WAU.

Describe how Maryland will be served by this project/initiative:

The initiative supports Strategy 4 of the Maryland State Plan for Postsecondary Education – Continue to ensure equal educational opportunities for all Marylanders by supporting all postsecondary institutions.

Increases access to and increases affordability of higher education for qualified Maryland students. Graduates will help meet the needs of employers. For health professional degrees, such as nursing students, as more health care professional students are given opportunity to complete a degree, graduates will help reduce the state-identified workforce shortage in these fields.

Describe process of project evaluation/assessment:

Track enrollment of Maryland students receiving the Maryland Access Scholarship. Track enrollment of minority and first-generation students receiving the Maryland Access Scholarship.
MICUA Supplement
Fiscal 2020 Intended Use of Funds Report

DETAILED PROJECT DESCRIPTIONS
(Use a Separate Sheet for Each Project/Initiative)

Institution: Washington Adventist University

Project #2: Strengthen Business Department

Proposed Project Budget: $175,000

Detailed description of project/initiative:
Provide $175,000 for the Business Department faculty to work with other departments to address the financial literacy of Washington Adventist University students. This project will enhance the student’s understanding of how money works, including budgeting, living within one’s means, and wealth management. It will also include a comprehensive look at student loans, including the consequences of defaulting on federal student loans. This project would help educate students on how to manage their money before they enter the workforce.

Describe how Maryland will be served by this project/initiative:
This initiative supports Strategy 2 of the 2017 – 2021 Maryland State Plan for Postsecondary Education: Cultivate greater financial literacy for students and families to encourage financial planning and to prepare for postsecondary education.

Recognizing that students are entering and leaving higher education with a poor understanding of finances and college graduates are entering the workforce with more debt than ever before, this project will aid in sending graduates into the Maryland workforce with an understanding of their finances.

Many students at Washington Adventist University are Maryland residents and many stay in the area upon graduation. A recent survey of WAU students found many to be food- and housing-insecure, with low levels of financial literacy. This project will enable a Maryland workforce to be more financially literate.

Describe process of project evaluation/assessment:
Brief evaluations of seminars will be conducted. A comprehensive evaluation of the participating student’s increase in knowledge and understanding of finance-related topics will be conducted at the end of the academic year.
MICUA Supplement
Fiscal 2020 Intended Use of Funds Report

DETAILED PROJECT DESCRIPTIONS
(Use a Separate Sheet for Each Project/Initiative)

Institution: Washington Adventist University

Project #3: Strengthen the Biology Department

Proposed Project Budget: $75,000

Detailed description of project/initiative:
Provide $75,000 for the Biology Department staff to provide training to students in laboratory experiments and projects. Skills, techniques, and knowledge learned will be useful in their internships required for degree completion.

Describe how Maryland will be served by this project/initiative:
This project supports Strategy 6 of the 2017 – 2021 Maryland State Plan for Postsecondary Education: improve the student experience by providing better options and services that are designed to facilitate prompt completion of degree requirements.

Understanding that biology courses are required for nursing majors and an understanding of biology is necessary for nurses to become excellent practitioners, the training provided to students will increase their ability to understand the material and apply what they have learned to their internships and eventually in the work place. Internships provide valuable experience that augments classroom learning and are a vital component to student success.

Describe process of project evaluation/assessment:
Track students who complete internships.
MICUA Supplement  
Fiscal 2019 Intended Use of Funds Report  

DETAILED PROJECT DESCRIPTIONS  
(Use a Separate Sheet for Each Project/Initiative)  

Institution: Washington Adventist University  

Project #4: Strengthen the Betty Howard Center for Student Success  

Proposed Project Budget: $150,000  

Detailed description of project/initiative:  
Provide $150,000 for the Betty Howard Center for Student Success (BHCSS) staff to address the quality and effectiveness of services provided by the BHCSS. This project will enhance the quality of services offered within the BHCSS, which are provided to all students. Support of student services is critical to academic success, which directly impacts prompt time to completion.  

Describe how Maryland will be served by this project/initiative:  
This initiative supports Strategies 6 and 7 of the Maryland State Plan for Postsecondary Education – Improve the student experience by providing better options and services that are designed to facilitate prompt completion of degree requirements; and enhance career advising and planning services and integrate them explicitly into academic advising and planning.  

Recognizing that student support services are critical to student success, the BHCSS provides services to all WAU students, serving over 100 students per week. This project to enhance the resources of the BHCSS will help facilitate the graduate’s preparedness for the workforce and prompt completion of degree requirements. The improvements of the services provided will ensure that students are provided with quality services that ultimately improve the student experience.  

Describe process of project evaluation/assessment:  
Conduct quality and effectiveness assessment of the services provided by the Betty Howard Center of Student Success.