Maryland Higher Education Commission

State Aid to Independent Institutions

Annual Report of Institutional Student Financial Aid
Awarded to Maryland Residents - FY 2019

Capitol Technology University

Please report the following information for the Fiscal Year ending June 30, 2019:

1. Total number of Maryland residents awarded institutional student financial aid.
   
   242

2. Total amount ($) of institutional student financial aid awarded to Maryland residents.
   
   $ 2,178,886

3. Total amount ($) of State aid used for student financial aid for Maryland residents.
   
   $ 545,288

Authorized Signature

9/4/19

Date

Capitol Technology University
Institution Name
Maryland Higher Education Commission

State Aid to Independent Institutions

FY 2019 Utilization-Of-Funds-Report

(To be filled out so as to describe and itemize in reasonably sufficient detail the purposes for which State funds have been expended during the fiscal year in question. Please review Maryland Higher Education Commission Regulations - Joseph A. Sellinger Program - Aid to Nonpublic Institutions of Higher Education - Section 5, paragraphs D through I before filling out this form.)

Name of Institution: Capitol Technology University

Aid to be accounted for in this Report:

$ 0 Unexpended Funds

$ 605,876 Total Funds
This report covers expenditures between JULY 1, 2018 and JUNE 30, 2019.

I. Operating Expenditures (by category)
   Itemize & describe in detail, giving expense account number(s)

   Subtotal $ 605,876

II. Capital Expenditures (by project)
    Itemize & describe in detail, giving expense account number(s)

    Subtotal $

III. Other Expenditures (by category)
     Itemize & describe in detail, giving expense account number(s)

     Subtotal $

IV. Funds not Expended - prior to July 1:

    Subtotal $

V. Total $ 605,876
   (Must equal total amount from page 1)

Certified as to Correctness: [Signature]
Authorized Signature

Interim VP Finance and Administration
Title 9/4/19
Date
Maryland Higher Education Commission

State Aid to Independent Institutions

Utilization-Of-Funds Report - Post-Expenditure Affidavit FY 2019

STATE OF MARYLAND )
COUNTY OF ) ss: )

On behalf of: Capitol Technology University

I make oath or affirm that none of the State aid accounted for in this Utilization-of-Funds Report was used for sectarian purposes.

Authorized Signature

Interim VP Finance and Administration
Title

Capitol Technology University
Institution Name

I HEREBY CERTIFY that on this 4th day of September 2019, personally appeared before me, a Notary Public in and for the State and County aforesaid, Kathleen Werner and made oath in due form of law that the matters set forth in the above affidavit are true

Notary Public

My Commission Expires: April 10, 2021

NOTE: Guidance as to what would constitute sectarian usage of funds if provided by the Maryland Higher Education Commission Regulations - Joseph A. Sellinger - Aid to Nonpublic Institutions of Higher Education, Regulation, Section 6., paragraphs A-C
MICUA Supplement
Fiscal 2019 Utilization of Funds Report

Institution: Capitol Technology University

Summary of Projects/Initiatives:

<table>
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<th>Project 1:</th>
<th>Financial Aid to Students $545,288</th>
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<td>Project 5:</td>
<td>$</td>
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</tbody>
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Unexpended Funds $0

Total $605,876
(Total must match MHEC Utilization-of-Funds form)
MICUA Supplement  
Fiscal 2019 Utilization of Funds Report  

DETAILED PROJECT DESCRIPTIONS  
(Use a Separate Sheet for Each Project/Initiative)  

Institution: Capitol Technology University  

Project #1: Financial Aid to Students (account # 7201)  

Project Budget: $545,288  

Detailed description of project/initiative:  
Increase affordability by providing need-based financial aid to qualified Maryland residents.  

Capitol Technology University continues to provide financial aid via scholarships and grants to Maryland students who were in good academic standing, enrolled as full-time students and pursued academic degrees as their goals. Scholarship funding is renewed each semester after an evaluation of student progress and need.  

Describe how Maryland was served by this project/initiative:  
This initiative supports Goal 2 of the Maryland State Plan for Postsecondary Education - Achieve a system of post-secondary education that advances the educational goals of all by promoting and supporting access, affordability, and completion.  

Providing scholarships to Maryland residents helps promote accessibility by easing the financial burden. The State benefits by having a strong, diverse, well-prepared, technologic workforce.  

Capitol Technology University is one of only six institutions in the State of Maryland that educates engineers. Capitol offers the only NASA-guided bachelor's program in Astronautical Engineering. Capitol operates a Space Operations Institute that provides students with hands-on experience in the operation and management of earth science satellites.  

Describe process of project evaluation/assessment:  
Capitol Technology University disbursed $2,178,886 in institutional funds to Maryland state residents during FY19, representing 61% of Capitol's total institutional scholarship awards.  

Over 66% of the baccalaureate class of 2019 were Maryland residents.
MICUA Supplement
Fiscal 2019 Utilization of Funds Report

DETAILED PROJECT DESCRIPTIONS
(Use a Separate Sheet for Each Project/Initiative)

Institution: Capitol Technology University

Project #2: Technology to Promote Access (account # 4510)

Project Budget: $60,588

Detailed description of project/initiative:

Effective use of information technology to provide equitable access for qualified Maryland residents.

This initiative supports Goal 2 of the Maryland State Plan for Postsecondary Education-
Achieve a system of postsecondary education that advances the educational goals of all
by promoting and supporting access, affordability and completion.

Capitol Technology University developed synchronous, quality online completion
programs for three undergraduate degrees-Bachelor of Science in Business
Administration, Bachelor of Science in Management of Information Technology and
Bachelor of Science in Information Assurance. In addition, as part of the strategic
initiative of the university, we are expanding articulation agreements with Maryland
community colleges. This provides place-bound Maryland community college students
the opportunity to complete a four year degree program.

As a result of the focused attention on expanded partnerships with Maryland community
colleges we have experienced an increase in online undergraduate students in these
completion programs.

The university has extensive online helpdesk operations and will implement new
software systems for support, delivery and recording of synchronous courses.

The National Security Agency and Department of Homeland Security have designated
Capitol Technology University as the National Center of Academic Excellence in
Information Assurance Education based on the content and delivery of graduate
programs, an honor granted to only a select number of institutions throughout the
country. Capitol Technology University helps NSA to reduce vulnerabilities in the
national information infrastructure producing qualified professionals with information
assurance expertise in various disciplines.
Describe how Maryland was served by this project/initiative:

Providing undergraduate level, synchronous, online education to Maryland's community college graduates and professional technical workforce means that Maryland businesses get an enhanced workforce without any loss of time from work. This contributes to enhanced productivity and expands business capacity.

Describe process of project evaluation/assessment:

Each semester Capitol Technology University conducts an analysis of enrollment and retention and surveys students to understand best how the university meets increasing student demand for its online degrees.
Maryland Higher Education Commission

State Aid to Independent Institutions

FY 2020 Statement of Intended Use Report

(To be filled out so as to describe and itemize in reasonably sufficient detail the purposes for which State funds will be expended during the fiscal year in question. Please review The Code of Maryland Regulations, Title 13B - Joseph A. Sellinger - for Aid to Nonpublic Institutions of Higher Education - Section 5, paragraphs A through I before filling out this form).

Name of Institution: Capitol Technology University

Estimated Amount of Award: $ 675,725

THIS REPORT COVERS EXPENDITURES FOR THE FISCAL YEAR 2020 GRANT

I. Operating Expenditures (by category) - itemize below or on a separate sheet

   Estimated Amount to be Expended: $ 675,725

   Categories:

II. Capital Expenditures (by project) - itemize below or on a separate sheet

   Estimated Amount to be Expended: $______________

   Projects:
III. Other Expenditures (by category) - itemize below or on a separate sheet

Estimated Amount to be Expended: $__________________

Categories:

IV. Funds Not Expended

Estimated Amount Not Expended: $__________________

V. Estimated Total

$675,725

(Must equal total estimate from Page 1)

Certified as to Correctness:

______________________________
Chief Executive Officer or Chief Financial Officer Signature

______________________________
Interim VP Finance and Administration
Title

______________________________
Date

Paragraph B of Section 5 of the Joseph A. Sellinger - Aid to Nonpublic Institutions of Higher Education requires that each institution give prior written notice specifying any other proposed use of State funds that are not identified in this Statement of Intended Use Report.
Maryland Higher Education Commission

State Aid To Independent Institutions

Pre-Expenditure Affidavit FY 2020

STATE OF MARYLAND  )
                     ) ss:
COUNTY OF          )

On behalf of: Capitol Technology University
(Name of Institution)

I make oath or affirm that none of the State aid received under the State's Program of Aid to Nonpublic Institutions of Higher Education (Education Article, Sec. 17-101 et. seq.) will be used for sectarian purposes and that the Institution has adopted and maintained the internal accounting procedures which are defined in The Code of Maryland Regulations, Title 13B, Joseph A. Sellinger Program - Aid to Nonpublic Higher Education Institutions, until all State funds applied for have been expended and accounted for to the Maryland Higher Education Commission.

Authorized Signature

Interim VP Finance and Administration
Title

Capitol Technology University
Institution

I HEREBY CERTIFY that on this 4th day of September 2019, personally appeared before me, a Notary Public in and for the State and County aforesaid, Kathleen Werner and made oath in due form of law that the matters set forth in the above affidavit are true

Notary Public

My Commission Expires: April 10, 2021
MICUA Supplement  
Fiscal 2020 Intended Use of Funds Report  

Institution: Capitol Technology University  

Summary of Projects/Initiatives:  

Project 1: Financial Aid to Students $ 608,153  
Project 2: Technology to Promote Access $ 67,572  
Project 3: $  
Project 4: $  
Project 5: $  

Total $ 675,725  
(Total must match MHEC Intended Use Report)
MICUA Supplement
Fiscal 2020 Intended Use of Funds Report

DETAILED PROJECT DESCRIPTIONS
(Use a Separate Sheet for Each Project/Initiative)

Institution: Capitol Technology University

Project #1: Financial Aid to Students (account # 7201)

Proposed Project Budget: $608,153

Detailed description of project/initiative:

Increase affordability by providing need-based financial aid to qualified Maryland residents.

Capitol Technology University continues to provide financial aid via scholarships and grants to Maryland students who were in good academic standing, enrolled as full-time students and pursued academic degrees as their goals. Scholarship funding is renewed each semester after an evaluation of student progress and need.

Describe how Maryland will be served by this project/initiative:

This initiative supports Goal 2 of the Maryland State Plan for Postsecondary Education - Achieve a system of post-secondary education that advances the educational goals of all by promoting and supporting access, affordability, and completion.

Providing scholarships to Maryland residents helps promote accessibility by easing the financial burden. The State benefits by having a strong, diverse, well-prepared, technologic workforce.

Capitol Technology University is one of only six institutions in the State of Maryland that educates engineers. Capitol offers the only NASA-guided bachelor’s program in Astronautical Engineering. Capitol operates a Space Operations Institute that provides students with hands-on experience in the operation and management of earth science satellites.

Describe process of project evaluation/assessment:

Capitol Technology University will calculate the total institutional scholarship funds to Maryland state residents for FY 20. Capitol Technology University will also calculate the overall percentage of institutional funds to Maryland residents and the percentage of Maryland state residents represented in the baccalaureate class of 2020.
MICUA Supplement
Fiscal 2020 Intended Use of Funds Report

DETAILED PROJECT DESCRIPTIONS
(Use a Separate Sheet for Each Project/Initiative)

Institution: Capitol Technology University

Project #2: Technology to Promote Access (account # 4510)

Proposed Project Budget: $67,572

Detailed description of project/initiative:

Effective use of information technology to provide equitable access for qualified Maryland residents.

This initiative supports Goal 2 of the Maryland State Plan for Postsecondary Education-
Achieve a system of postsecondary education that advances the educational goals of all by promoting and supporting access, affordability and completion.

Capitol Technology University develop synchronous and asynchronous, quality online completion programs for two undergraduate degrees - Bachelor of Science in Cyber and Information Security and Bachelor of Science in Engineering Technology. In addition, as part of the strategic initiative of the university, we are expanding articulation agreements with Maryland community colleges. This provides place-bound Maryland community college students the opportunity to complete a four year degree program.

As a result of the focused attention on expanded partnerships with Maryland community colleges we have experienced an increase in online undergraduate students in these completion programs.

The university has extensive online helpdesk operations and will implement new software systems for support, delivery, and recording of synchronous and asynchronous courses.

The National Security Agency and Department of Homeland Security have designated Capitol Technology University as the National Center of Academic Excellence in Information Assurance Education based on the content and delivery of graduate programs, an honor granted to only a select number of institutions throughout the country. Capitol Technology University helps NSA to reduce vulnerabilities in the national information infrastructure producing qualified professionals with information assurance expertise in various disciplines.
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Describe process of project evaluation/assessment:

Each semester Capitol Technology University conducts an analysis of enrollment and retention and surveys students to understand best how the university meets increasing student demand for its online degrees.